iPhone/iPad

 From the Home screen, go to "Settings" > "Passwords & Accounts", and then select "Add Account"

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	5	Settings		Settings	Passwords & Accounts	
-						
	Wallet & App	le Pay	>	Y Web	osite & App Passwords	8 >
					Fill Passwords	
?	Passwords &	Accounts	>			
	Mail		>	ACCOUNTS		
	Contacts		>	iCloud iCloud Drive	, Contacts, Calendars, Safari an	d 8 more >
-	Calendar		>	Gmail Mail, Contac	ts, Calendars	>
	Notes		>	Add Acco	unt	>
	Reminders		>			
•	Voice Memos	6	>	Fetch Nev	w Data	Push >
	Phone		>			
	Messages		>			
	FaceTime		>			
6	Maps		>			
15.2	Compace		~			

Fig. 4-1 to 4-2: Adding a New Account

2. Select "Other" and then tap "Add Mail Account" III TFW
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Accounts	Add Account	Add Account Other	
	:Olaval	MAIL	
		Add Mail Account	>
E	Exchange	CONTACTS	
(Google	Add LDAP Account	>
	Judgie	Add CardDAV Account	>
Y	AHOO!	CALENDARS	
	Aol.	Add CalDAV Account	>
		Add Subscribed Calendar	>
0	Outlook.com		
	Other		

Fig. 4-3 to 4-4: Choosing Account Type

3. Fill in the account information on the New Account screen and then tap "Next"



Fig. 4-5: Entering Account Information

- 4. Select "IMAP"
- Fill in the information for "Incoming Mail Server" and "Outgoing Mail Server" *Incoming and outgoing mail servers should both be "mail.(your e-mail's domain)"
 - ex: an e-mail of "example@d-pcomm.net" would have a mail server of "mail.d-pcomm.net" an e-mail of "example@cass.net" would have a mail server of "mail.cass.net" an e-mail of "example@tc3net.com" would have a mail server of "mail.tc3net.com"
 - *User Name should be your full e-mail address



Fig. 4-6: Entering Incoming and Outgoing Server Settings

- 6. After submitting this info, hit "Save" and then tap the account again to go back into the profile
- 7. Under "Outgoing Mail Server", select "SMTP mail.(your e-mail domain)"

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Cancel	Account D	one
IMAP ACCOUN	T INFORMATION	
Name	John Doe	
Email	example@d-pcomm.net	>
Description	D-Pcomm	
INCOMING MAI	L SERVER	
Host Name	mail.d-pcomm.net	
User Name	example@d-pcomm.net	
Password	•••••	
OUTGOING MA	IL SERVER	
SMTP	mail.d-pcomm.ne	et >

Fig. 4-7: Locating the SMTP settings

- 8. Tap on the "**Primary Server**" and make sure that "**Use SSL**" is off, "**Authentication**" is set to Password, and "**Server Port**" is 587
- 9. Tap "Done" and the settings will be verified



Fig. 4-8: Disabling Outgoing Server SSL

- 10. Navigate back to the "IMAP Account Information" screen and under the outgoing mail server settings, tap "Advanced"
- 11. Scroll down and ensure SSL is turned off here, as well.

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Account	Advanced			
Deleted Mailb	юх		~	
Archive Mailb	ox			
DELETED MESSA	GES			
Remove	Af	ter one week	>	
INCOMING SETTI	INGS			
Use SSL		0		
Authentication	n	Password	>	
IMAP Path Pre	efix /			
Server Port	143			
S/MIME				
Sign		No	>	
Encrypt by De	efault	No	>	

Fig. 4-9: Disabling Incoming Server SSL

- 12. When done, tap **"Accounts"** to go back to the main account window. The settings will automatically be verified again. If issues are found, correct them and continue.
- 13. Tap "Done" and the account should now be active



Fig. 4-10: Finalizing Account Setup